PUBLIC MEETING February 26, 2013

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on February 26, 2013 in the Board Office Conference Room at 6:59 p.m. The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Michael Unis, Vice President, Mr. Joseph Bellino, Ms. Dawn DuBois and Mr. Glenn Elliott. Also present were: Mr. Steven Forte, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.

Resolved that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

Moved by: Mr. Unis Seconded by: Mr. Bellino

Ayes: 5 Nays: 0

The Board convened to a confidential session on February 26, 2013 in the Board Office Conference Room at 7:00 p.m.

The Regular meeting reconvened to the regular session, in the Verona High School Media Center, at 8:00 p.m.

One member of the press and 75 citizens and staff members were present.

Presentations- Forest Avenue students presented their art show

Public Comment on Agenda Items- None

Committee Reports:

Buildings and Grounds

- EI Associates presented the committee with three proposals:
 - 1. Mechanical Assessment at VHS, Schematic Design, Doe Submission \$8,800
 - 2. Schematic Design for a possible referendum \$54,000
 - 3. School Security Assessment \$9,800
- No update on the track
- Local Government Energy Audit is in progress

Finance

- Discussed the 13-14 budget
- Board meeting to adopt tentative budget on March 5th

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Superintendent's Report

- Security update- continued dialogues with VPD, Security Director job description for approval tonight
- Montclair State- I am in talks with Montclair State to provide a Dual Enrollment opportunity for our HS students as well as Gifted and Talented and sponsorships
- I attended the Verona Library board meeting last Thursday night- we are working together to improve our relationship
- DeCozen program kick off is Friday March 1. Any Verona resident who buys a car in March, April May will have \$200 donated to VFEE.
- Strategic Plan Action Team kick off was February 20th.
 - Teams
 - Finance
 - B and G- Technology
 - School Culture
 - Global Local partnerships
 - Curriculum and Assessment
 - Professional development
 - Over 90 people total have volunteered for the program including students, parents, community officials, staff, BOE members, local business leaders, etc
- HBW 5th grade field trip was a great success. The students, staff and parents were very happy with the location.
- 13-14 calendar approved.

Discussion- None

RESOLUTIONS

The following resolutions have been recommended by the Superintendent to the Board of Education:

RESOLVED that the Board approve **Resolutions #1-3**

Moved by: Mr. Bellino Seconded by: Mr. Unis

Ayes: 5 Nays: 0

#1 RESOLVED that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting February 12, 2013

PERSONNEL

RESOLVED that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

2.1 Substitutes

Name	Location	Title	Salary	Step on Guide	Term of employment	Department Committee	Replacing /Notes
DeSomma, John	District	Sub Teacher	\$85/day		SY 12-13	Education	
Glanville,							
Victoria	District	Sub Teacher	\$85/day		SY 12-13	Education	
Hassan, Sabina	Spec.Svcs.	Sub aide	\$12.25/hr.		SY 12-13	Education	
Lunsford, Leslie	Spec.Svcs.	Sub aide	\$12.25/hr.		SY 12-13	Education	
Marriott, Joanne	District	Sub Teacher	\$85/day		SY 12-13	Education	
Mikhael, Rania	Spec.Svcs.	Sub aide	\$12.25/hr.		SY 12-13	Education	
Rodriguez,							
Christopher	District	Sub Teacher	\$85/day		SY 12-13	Education	
Saito, Amanda	District	Sub Teacher	\$85/day		SY 12-13	Education	

2.2 <u>Maternity Leave of Absence</u>

Name	School	Reason	Return date	Notes
Breckinridge,				
Denise	Special Services	Maternity Leave	5/1/2013	Rescind
Breckinridge,				
Denise	Special Services	Maternity Leave	4/30/2013	Approve

2.3 <u>Professional Development</u>

Name	Event/Location	Date	Cost	Acct.	Notes
	Handle With Care Instructor				
Besante, Lauren	Certification meeting	3/5,6,7/13	\$1,000	IDEA	
	NJECC-Educational		Cost is \$190 - there is a credit of		
	Computing Cooperative	3/12 - 3/14	\$1,000 so there is		
Costanza, Cindy	Conference	1/2 day	no charge		

	Athletic Directors Convention/ Atlantic City,	0/10/0/0	4.00		
Farishian, Gary	NJ	3/18-3/21	\$438	Athletics	
Ferlauto,					
Kimberly	NJACAC Annual Conference	6/3-4/13	\$289		RESCIND
Ferlauto,	"Crab Crawl" Maryland, NJ	4/7-			
Kimberly	college tour	4/11/13	\$250		
					Replaced
	Handle With Care Instructor				Jessica
Evans, Nancy	Certification meeting	1/30/2013	\$150	IDEA	Jaruczyk

RESOLVED that the Board approve the request for unpaid absences for the following employees:

#1435 for 3 days May 16, 17 and 20, 2013 **#5710** for 1 day April 19, 2013

RESOLVED that the Board approve **Resolutions #4,6,7**

Moved by: Mr. Elliott Seconded by: Ms. DuBois

Ayes: 5 Nays: 0

EDUCATION & SPECIAL EDUCATION

- **#4 RESOLVED** that the Board approve the attached 2013 VSEA business plan.
- **#6 RESOLVED** that the Board approve the Superintendent's presentation of HIB reports as follows:

HIB CASES	
DATE	SCHOOL
2/12/2013	LAN-1
2/12/2013	VHS-3
2/12/2013	VHS-4

RESOLVED that the Board approve the request for county approval to waive the district from participation in the 2013-2014 Special Education Medicaid Initiative (SEMI) due to the district's estimated low eligibility rate.

RESOLVED that the Board approve **Resolution #5**

Moved by: Mr. Bellino Seconded by: Ms. DuBois

Ayes: 4 Nays: 1- Mr. Elliott

#5 **RESOLVED** that the Board approve the 2013-2014 district calendar. (see

attached)

RESOLVED that the Board approve **Resolution #8**

Moved by: Mr. Bellino Seconded by: Ms. DuBois

Ayes: 4 Nays: 1- Mr. Elliott

BUILDING & GROUNDS

#8 RESOLVED that the Board approve the attached Director of Security and

Emergency Preparedness job description.

RESOLVED that the Board approve **Resolution #9**

Moved by: Mr. Unis Seconded by: Mr. Elliott

Ayes: 5 Nays: 0

CO-CURRICULAR/ATHLETICS

#9 RESOLVED that the Board approve the following coaches:

Name	Sport	Step	Stipend	Employment Term
Mulato, Rob	Girls Softball		Volunteer	SY 12-13
Schiavone, John	Boys Lacrosse		Volunteer	SY 12-13

RESOLVED that the Board approve **Resolutions #10-17**

Moved by: Mr. Elliott Seconded by: Mr. Bellino

Ayes: 5 Nays: 0

FINANCE

- **#10 RESOLVED** that the Board approve the attached Proposal for Assessment and Coaching from Leadership Solutions for a total of \$1,700.
- **#11 RESOLVED** that the Board approve the enclosed check list(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	Check Register Date
\$55,721.13	Cafeteria Checks	Jan. 24 - Feb. 20, 2013
\$1,118,828.17	Vendor Checks	Feb. 22, 2013

#12 RESOLVED that the Board approve the attached list of individual transfers of line items in the 2012-2013 budget for:

January, 2013

#13 RESOLVED that the Report of the Secretary for the period(s) as follows be approved:

January, 2013

- BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:20-2.13(e), that as of January 31, 2013 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- **#14 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month(s):

January, 2013

- **#15 RESOLVED** that the Board approve the Cobra administration services with Amerihealth Administrators effective February 28, 2013.
- **#16 RESOLVED** that the Board approve participation in the Middlesex Regional Educational Services Commission for the 2012-2013 school year.

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#17 RESOLVED that the Board approve the second reading of:

Advertising policy P6163 (see attached)

PUBLIC COMMENT

• Charging an activity fee for student participation in clubs and sports

The Meeting adjourned at 9:29 p.m.

Respectfully submitted,

Cheryl A. Nardino Board Secretary