

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on February 26, 2013 in the Board Office Conference Room at 6:59 p.m. The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Michael Unis, Vice President, Mr. Joseph Bellino, Ms. Dawn DuBois and Mr. Glenn Elliott. Also present were: Mr. Steven Forte, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.

Resolved that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

Moved by: Mr. Unis

Seconded by: Mr. Bellino

Ayes: 5

Nays: 0

The Board convened to a confidential session on February 26, 2013 in the Board Office Conference Room at 7:00 p.m.

The Regular meeting reconvened to the regular session, in the Verona High School Media Center, at 8:00 p.m.

One member of the press and 75 citizens and staff members were present.

**Presentations-** Forest Avenue students presented their art show

**Public Comment on Agenda Items- None**

**Committee Reports:**

**Buildings and Grounds**

- EI Associates presented the committee with three proposals:
  1. Mechanical Assessment at VHS, Schematic Design, Doe Submission - \$8,800
  2. Schematic Design for a possible referendum - \$54,000
  3. School Security Assessment - \$9,800
- No update on the track
- Local Government Energy Audit is in progress

**Finance**

- Discussed the 13-14 budget
- Board meeting to adopt tentative budget on March 5<sup>th</sup>



**PERSONNEL**

**#2 RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

**2.1 Substitutes**

Name	Location	Title	Salary	Step on Guide	Term of employment	Department Committee	Replacing /Notes
DeSomma, John	District	Sub Teacher	\$85/day		SY 12-13	Education	
Glanville, Victoria	District	Sub Teacher	\$85/day		SY 12-13	Education	
Hassan, Sabina	Spec.Svcs.	Sub aide	\$12.25/hr.		SY 12-13	Education	
Lunsford, Leslie	Spec.Svcs.	Sub aide	\$12.25/hr.		SY 12-13	Education	
Marriott, Joanne	District	Sub Teacher	\$85/day		SY 12-13	Education	
Mikhael, Rania	Spec.Svcs.	Sub aide	\$12.25/hr.		SY 12-13	Education	
Rodriguez, Christopher	District	Sub Teacher	\$85/day		SY 12-13	Education	
Saito, Amanda	District	Sub Teacher	\$85/day		SY 12-13	Education	

**2.2 Maternity Leave of Absence**

Name	School	Reason	Return date	Notes
Breckinridge, Denise	Special Services	Maternity Leave	5/1/2013	Rescind
Breckinridge, Denise	Special Services	Maternity Leave	4/30/2013	Approve

**2.3 Professional Development**

Name	Event/Location	Date	Cost	Acct.	Notes
Besante, Lauren	Handle With Care Instructor Certification meeting	3/5,6,7/13	\$1,000	IDEA	
Costanza, Cindy	NJECC-Educational Computing Cooperative Conference	3/12 - 3/14 1/2 day	Cost is \$190 - there is a credit of \$1,000 so there is no charge		



**RESOLVED** that the Board approve Resolution #5

**Moved by: Mr. Bellino      Seconded by: Ms. DuBois**

**Ayes: 4                                      Nays: 1- Mr. Elliott**

**#5      RESOLVED** that the Board approve the 2013-2014 district calendar. (see attached)

**RESOLVED** that the Board approve Resolution #8

**Moved by: Mr. Bellino                      Seconded by: Ms. DuBois**

**Ayes: 4                                      Nays: 1- Mr. Elliott**

**BUILDING & GROUNDS**

**#8      RESOLVED** that the Board approve the attached Director of Security and Emergency Preparedness job description.

**RESOLVED** that the Board approve Resolution #9

**Moved by: Mr. Unis                              Seconded by: Mr. Elliott**

**Ayes: 5                                      Nays: 0**

**CO-CURRICULAR/ATHLETICS**

**#9      RESOLVED** that the Board approve the following coaches:

<b>Name</b>	<b>Sport</b>	<b>Step</b>	<b>Stipend</b>	<b>Employment Term</b>
<b>Mulato, Rob</b>	Girls Softball		Volunteer	SY 12-13
<b>Schiavone, John</b>	Boys Lacrosse		Volunteer	SY 12-13

**RESOLVED** that the Board approve Resolutions #10-17

**Moved by: Mr. Elliott                              Seconded by: Mr. Bellino**

**Ayes: 5                                      Nays: 0**

**FINANCE**

**#10 RESOLVED** that the Board approve the attached Proposal for Assessment and Coaching from Leadership Solutions for a total of \$1,700.

**#11 RESOLVED** that the Board approve the enclosed check list(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$55,721.13	Cafeteria Checks	Jan. 24 - Feb. 20, 2013
\$1,118,828.17	Vendor Checks	Feb. 22, 2013

**#12 RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2012-2013 budget for:

**January, 2013**

**#13 RESOLVED** that the Report of the Secretary for the period(s) as follows be approved:

**January, 2013**

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:20-2.13(e), that as of January 31, 2013 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**#14 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month(s):

**January, 2013**

**#15 RESOLVED** that the Board approve the Cobra administration services with Amerihealth Administrators effective February 28, 2013.

**#16 RESOLVED** that the Board approve participation in the Middlesex Regional Educational Services Commission for the 2012-2013 school year.

**#17 RESOLVED** that the Board approve the second reading of:

Advertising policy P6163 (see attached)

**PUBLIC COMMENT**

- Charging an activity fee for student participation in clubs and sports

**The Meeting adjourned at 9:29 p.m.**

**Respectfully submitted,**

**Cheryl A. Nardino  
Board Secretary**